

SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS

MINUTES

May 20, 2010

The South Carolina Commission on Disabilities and Special Needs met on Thursday, May 20, 2010, at 10:30 AM at the Department of Disabilities and Special Needs Central Office, 3440 Harden Street Extension, Columbia, South Carolina.

The following were in attendance:

COMMISSION

Present:

Otis Speight, Secretary
Bobby Harrell
Deborah McPherson
Nancy Banov

Absent:

Kelly Hanson Floyd, Chairman
Rick Huntress, Vice Chairman

DDSN Administrative Staff

Dr. Buscemi, State Director; Mr. Tom Waring, Associate State Director, Administration; Mr. David Goodell, Associate State Director, Operations; Dr. Kathi Lacy, Associate State Director, Policy (For other Administrative Staff see Attachment 1 – Sign In Sheet).

Guests

(See Attachment 1 Sign-In Sheet)

Coastal Regional Center (via teleconference)

(See Attachment 2 Coastal Sign-In Sheet)

Pee Dee Regional Center (via teleconference)

(See Attachment 3 Pee Dee Regional Sign-In Sheet)

Whitten Center (via teleconference)

(See Attachment 4 Whitten Center Sign-In Sheet)

York County DSN Board (via teleconference)

(See Attachment 5 York County Sign-In Sheet)

News Release of Meeting

Dr. Otis Speight, Secretary, called the meeting to order. Dr. Speight read a statement of announcement about the meeting that had been mailed to the appropriate media, interested persons, and posted at the Central Office and on the website in accordance with the Freedom of Information Act.

Invocation

Mr. Bobby Harrell gave the invocation.

Public Input

There was no Public Input.

Adoption of the Agenda

Dr. Speight made a request to amend the agenda by adding Policy and Services Committee update and Written Ballots under New Business. On motion of Mrs. Nancy Banov and seconded, the Commission approved the agenda with the amendments. (Attachment A)

Approval of the Minutes of the April 15, 2010 Meeting

On motion of Mrs. Deborah McPherson, seconded and passed, the Commission approved the minutes of the April 15, 2010 meeting.

Old Business – Budget Update

Dr. Buscemi stated there has not been much change in the budget since the last update. The House and Senate version are not much different. The Senate budget reduces DDSN's base by \$21.9 million or 15%, less than the 28% base reduction in the House version. The Senate uses two provisos to appropriate matchable state funds for services back to the agency. The House uses one proviso and appropriates funding in Part IV of the budget. Part IV funding is contingent on Congress' approval of extending the Medicaid stimulus funding. She stated the agency is looking ahead for next year and is facing the following three prongs: the CMS issue on how DDSN is billing for administrative services, non-recurring money attached to services, and the need to address the stagnant waiting list. Upon discussion of whether Medicaid prescription reductions will impact non-waiver individuals, Dr. Kathi Lacy stated she will share the data once she receives it.

Report from DSN Boards

Mr. Ralph Courtney spoke on behalf of the SC Human Service Providers Association.

New Business – Comprehensive Permanent Improvement Plan (CPIP)

Mr. Tom Waring presented information on the proposed capital improvement projects for Commission pre-approval. On motion Mr. Harrell, seconded and passed, the Commission approved for DDSN to proceed in the setup of the projects with the State Budget and Control Board and design and identify specifications for the proposed capital improvement projects for the Whitten, Coastal, Pee Dee and Saleeby Centers. (Attachment B)

New Business – Consideration of Bid

Mr. Tom Waring presented information on the bid for campus paving improvements at the Whitten Center. It was recommended the project be awarded to Satterfield Construction Company, Inc. of Greenwood, South Carolina for the full contract amount of \$134,997.50. On motion of Mrs. Deborah McPherson, seconded and passed, the Commission approved the bid as presented (Attachment C).

New Business – Policy and Services Committee Report

Dr. Kathi Lacy presented a revised 800-03 policy as requested by the Committee and made the recommendation to the Commission that this revised policy and the four other Commission policies be approved. On motion of Mrs. Banov, seconded and passed, the Commission approved the 5 Commission Policies as presented.

New Business – Written Ballots

On motions of Mrs. McPherson, seconded and passed, the Commission approved to accept electronic ballots for the June election of Commission officers from any absent Commission member.

New Business – 2009 Employee of the Year Awards

Mr. Goodell stated that the Regional Center employees should be extremely proud and are truly heroes in the way they support the consumers at the Regional Centers. Mr. Goodell thanked Ms. Deirdre Blake-Sayers and the Selection Committee for their efforts in the process of choosing the statewide DDSN Employee of the Year.

Ms. Rebecca Hill announced Ms. Katie Hamilton as Employee of the Year for the Coastal Regional Center. Ms. Hamilton performs duties as a Direct Support Manager and has been employed at the Coastal Center for 23 years. Mrs. Banov presented a Commission resolution to Ms. Hamilton.

Mr. Ed Hickey announced Ms. Lillie Turner as Employee of the Year for the Saleeby Center. Ms. Turner performs duties as a Head Cook and has been

employed at the Saleeby Center for six years. Mr. Harrell presented a Commission resolution to Ms. Turner.

Mr. Wes Leonard announced Mr. Stanley Livingston as Employee of the Year for the Midlands Regional Center. Mr. Stanley performs duties as a Human Service Assistant at Chestnut Residence and has been employed at the Midlands Center for 25 years. Mrs. McPherson presented a Commission resolution to Mr. Livingston.

Mr. Randy Davis and Ms. Mary Littleton announced Ms. Ernestine Grant as Employee of the Year for the Whitten Regional Center. Ms. Grant performs duties as a Human Service Assistant and has been employed at the Whitten Regional Center for 30 years. Dr. Speight presented a Commission resolution to Ms. Grant.

Mr. Ed Hickey announced Mr. Matthew Pressley as Employee of the Year for the Pee Dee Regional Center. Mr. Pressley performs duties as a Human Service Specialist and has been employed at the Pee Dee Center for five years. Mrs. Banov presented a Commission resolution to Mr. Pressley.

Mr. Goodell announced Mr. Stanley Livingston had been selected as the statewide 2009 DDSN Employee of the Year. Dr. Speight presented Mr. Livingston with a plaque and Dr. Buscemi presented him with a monetary award.

State Director's Report

Dr. Buscemi reported a change in the allocation of Family Support/Respite funds. Because of the budget situation, the criteria for receiving this funding has tightened up. Of the \$1.5 million, \$500,000 will held in an account to aide in the next budget cut or will be doled out as a mid-year allotment to boards if no budget cut occurs, \$600,000 will distributed out to the Boards for emergencies, \$300,000 to District Offices for Statewide use in responding to crises, and \$100,000 for interpreter services. A revised policy is forthcoming.

Dr. Buscemi stated the SCEIS implementation is set for Tuesday, June 2, 2010 and DDSN is on board.

Dr. Buscemi gave an update of the OIG audit. The audit is almost over with the OIG verbally communicating the office has no real concerns with DDSN. There is one issue with allocation of agency administrative cost to room and board fees charged to consumers. DDSN opposed this and a CMS audit cleared DDSN on the issue. DDSN has requested documentation from CMS to submit to OIG.

Dr. Buscemi reported that DDSN and DHHS are working together to request five amendments to the Community Supports Waiver. Four of the five amendments are technical adjustments identified during the waiver's first year of operating which will have no impact on consumers. The one amendment converting daily respite to hourly to comply with IRS regulations could have an impact on a very small number of consumers. To prepare for budget reductions next fiscal year, a sixth amendment is being considered which would reduce the overall cap or modify exiting service limits. DDSN and DHHS will be seeking public input on these amendments and will hold a public meeting in early July 2010.

Next Regular Meeting Date/Location

The next Commission Meeting will be held Thursday, June 17, 2010 in Columbia at the DDSN Central Office.

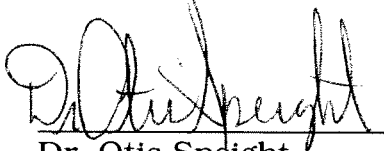
On motion of Mr. Harrell, seconded and passed, the meeting was adjourned.

Submitted by,



Sandra Delaney

Approved:



Dr. Otis Speight
Secretary

SC COMMISSION ON DISABILITIES AND
Commission Meeting

Attachment 1

May 20, 2010

Guest Registration Sheet

(PLEASE PRINT)

Name and Organization

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|-----|--------------------|-----------------------|
| 1. | Mike Mess | Calhoun DSNB |
| 2. | Stephanie Williams | Calhoun DSNB |
| 3. | Nancy McCormick | P+H |
| 4. | Aubrey Walker | " |
| 5. | Linda Veldheer | DDSN |
| 6. | John King | DDSW |
| 7. | Jay Altman | Chester-Lancaster DSN |
| 8. | Ed Hickey | Pee Dee Region: DSN |
| 9. | Matthew Pressley | Pee Dee Reg. |
| 10. | Mary Joe | Salisbury Center |
| 11. | Tara Cusack | Pee Dee Reg. |
| 12. | Lillie Turner | Salisbury Center |
| 13. | Mary B. Littleton | Whitten Center |
| 14. | Ernestine Grant | Whitten Center |
| 15. | Randy Davis | Whitten Center |
| 16. | Zofia Borkiewicz | DDSN |
| 17. | Wes Leonard | MC |
| 18. | Shirley Livingston | MC |
| 19. | Linda Lee | Whitten Center |
| 20. | Norma Appleley | Whitten Center |

SC COMMISSION ON DISABILITIES AND SPECIAL NEEDS
Commission Meeting
May 20, 2010

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

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|-----|------------------|----------------------------|
| 21. | Walt Appleby | Whitten Center |
| 22. | Carolyn Biv | Virginia Vickers / Park |
| 23. | NILUS MATTIVE | } CASPI Center |
| 24. | BECKY HILL | |
| 25. | KATEY HAMILTON | |
| 27. | Veronica Lewis | KCBDSN |
| 28. | Barry Coats | Special Olympics |
| 29. | Richard Wnek | DDSN |
| 30. | Ann Dalton | DDSN |
| 31. | KEVIN YACOBI | DDSM |
| 32. | Kathleen Robert | Whitten Center PC / SCPRAD |
| 33. | Marlene Woods | Whitten Center PC / SCPRAD |
| 34. | Donna H Thompson | Babcock Center |
| 35. | Shondala Hall | DDSN |
| 36. | Jennifer Buster | SCDDSN |
| 37. | heanne Johnston | SCCHSP |
| 38. | Phonahy Goodwin | Communt Optm- |
| 39. | Craig Stoxen | SC Autism Society |
| 40. | Deida Bodiford | Coastal Center |

SC COMMISSION ON DISABILITIES AND SPECIAL NEEDS

Commission Meeting

May 20, 2010

Guest Registration Sheet

(PLEASE PRINT)

Name and Organization

1. Suzanne Johnson PGA Coastal Center
2. Karen Willis SCDHHS
3. Diane Eganley SC Spinal Cord Injury Assoc.
4. Mildred Lilly Parent
5. Joyce Davis BIASC
6. Elaine Phillips BIASC
7. P.B. Cunniff Aiken Bd
8. Fred Lynn Whitten Ctr
9. Dan Rano COLLSON BOD
10. CHARLES L. McLAFFERTY { ^{SC BRAIN INJURY} VOICES FOR THE VOICELESS
11. Sandy Brown DDSN
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**SC COMMISSION ON DISABILITIES AND
Commission Meeting
May 20, 2010**

Guest Registration Sheet

(PLEASE PRINT)

Name and Organization

1. Elizabeth Krauss Georgetown DSN Board
2. Sarah Walsh Jasper DSN
3. Celestine Richardson Dorchester
4. Gloria M. James Bamberg Co. DSN Bd.
5. John Hitchman SCDOSN
6. Ricc Wagner Charleston DSN Bd
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SC COMMISSION ON DISABILITIES AND
Commission Meeting
May 20, 2010

Attachment 3

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

1. Mike Keith - Marion-Dillon DSN
2. Susan L. John - Henry Co. DSN
3. Stacy R. Rice Lee Co DSN Board
4. Ruth Thomas, Darlington Co. DSN
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SC COMMISSION ON DISABILITIES AND
Commission Meeting

Attachment 4

May 20, 2010

Guest Registration Sheet

(PLEASE PRINT)

Name and Organization

1. PAT FAGAN SADDEN - DOT J
2. Jason TAVANNAR LC DSNB
3. FRED OWENS NCD SNB
4. Richard OSBORNE Case Factors
5. Beverly Brewer Voices for the Vulnerable of SC/upsta
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**SC COMMISSION ON DISABILITIES AND
Commission Meeting
May 20, 2010**

Guest Registration Sheet

(PLEASE PRINT) Name and Organization

1. Michelle Shaffer YCBDSN
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SOUTH CAROLINA COMMISSION ON DISABILITIES AND SPECIAL NEEDS

A G E N D A

**South Carolina Department of Disabilities and Special Needs
3440 Harden Street Extension
Conference Room 251
Columbia, South Carolina**

May 20, 2010

10:30 AM

1. Notice of Meeting Statement *Commissioner Otis Speight*
2. Invocation *Commissioner Kelly Hanson Floyd*
3. Introduction of Guests
4. Public Input
5. Report from DSN Boards *Mr. Ralph Courtney*
6. Adoption of Agenda
7. Approval of the Minutes of the April 15, 2010 Meeting
8. Old Business:
 - A. Budget Update *Dr. Beverly Buscemi*
9. New Business:
 - A. Comprehensive Permanent Improvement Plan (CPIP) *Mr. Tom Waring*
 - B. 2009 Employee of the Year Awards *Mrs. Deirdre Blake-Sayers*
Mr. David Goodell
10. State Director's Report
11. Next Regular Meeting Date (June 17, 2010)/Location

PLEASE SILENCE CELL PHONES DURING THE MEETING. THANK YOU.

**HIGH PRIORITY
PROPOSED CAPITAL IMPROVEMENT PROJECTS
FOR COMMISSION PRE-APPROVAL**

Whitten Center - Electrical Power Grid **\$ 500,000.00**

Whitten Center high voltage electrical distribution grid is owned by SCDDSN. This system needs major maintenance and upgrade. The vast majority of the power poles are in poor condition, and the pole mounted transformers are also dangerous. In years past, discussions regarding City of Clinton taking ownership of the system included \$2,000,000 cost to SCDDSN attributable to the age and condition of the existing electrical distribution system. SCDDSN will hire an experienced electrical consultant to prioritize improvements and implement those identified as most critical. Additional project phases are anticipated.

Coastal Center - Heating, Ventilation, and Air Conditioning Improvements **\$ 245,000.00**

Coastal Center gymnasium needs a new air conditioning and heating system, as the current unit is undersized and no longer running. Highlands Dorm 210 has both combustion fan motor and heat exchanger issues, and parts are obsolete due to age. Highlands Program Building has compressor, reversing valve, and evaporator issues, and parts are obsolete due to age. Centerview Day Program also has compressor and refrigerant issues on old equipment with obsolete parts.

Pee Dee Center and Saleeby Center - Accessible Bathing Improvements **\$ 175,000.00**

Both Saleeby Center and Pee Dee Center have urgent needs for new lifts and bathing equipment to provide safety for consumers and staff who assist with personal care. Much of the existing bathing equipment is worn out and out dated. This project includes shower trolleys, shower panels, shower cabinets, lifts, and adjustable height tubs, all with special provision for temperature control and sanitation.

Saleeby Center and Pee Dee Center - Preventive Maintenance **\$ 225,000.00**

The kitchen roof at Saleeby Center has developed significant leaks, and the roof must be replaced to maintain food safety. The emergency generator that supplies emergency power to the Saleeby Center kitchen is old and unreliable, and replacement of the generator is necessary. Other Pee Dee Region preventive maintenance issues also need addressing, such as replacement of old lighting in many of the Pee Dee and Saleeby campus buildings with better functioning and more energy efficient T-8 fluorescent lighting, replacement of damaged suspended ceiling in Pee Dee Work Activities Building, and repair of the portable generator at Pee Dee Center.

Total \$ 1,145,000.00

**CONSIDERATION OF BIDS
WHITTEN CENTER
CAMPUS PAVING IMPROVEMENTS
STATE PROJECT NO: J16-9827-MJ-B**

The project scope includes repair, full-depth patching, and asphalt overlay; repair of safety issues and damaged sidewalks; installation of accessible curb cuts; repair of damaged parking areas; traffic markings; minor grading for drainage improvement; and related work at the Whitten Center campus.

Engineering and Planning recommends that a contract be awarded to **SATTERFIELD CONSTRUCTION COMPANY, INC., of GREENWOOD, SC** in the amount of **\$134,997.50**. While no problem is anticipated, permission is requested to award to the second low bidder should the low bidder be determined non-responsive or non-responsible.

Base Bid: \$134,997.50

Contract Amount: \$134,997.50

ATTACHMENT: Bid Tabulation

FUNDS: Excess Debt Service

BID DATE: 05/06/10

DATE: 05/06/10

PROJECT NO.:
PROJECT NAME:
PROJECT DESCRIPTION:
ARCHITECT/ENGINEER:

J16-9827-MJ-B
Whitten Center
Campus Paving Improvements
Robert Dickinson, P.E.

BID DATE:
TIME:
LOCATION:

Thursday, 5/6/2010
2:00:00 PM
Room 247, Central Office

Engineering and Planning
3440 Harden St. Extension,
Columbia, SC 29203
Phone: (803) 898-9796 Fax:
(803) 898-9653



CONTRACTOR NAME	BID SEC	BASE BID NO. 1	SUBCONTRACTORS
1 Satterfield Construction Company, Inc. P. O. Box 279 Greenwood, SC 29648 (864) 223-8601 Stacey Black, Project Manager sblack@satterfieldconstruction.org LICENSE NO. G12030	✓	\$134,997.50	Asphalt Paving Satterfield Construction Co Inc. G12030 Concrete Wilson Brothers Construction Co Inc.
2 Herbert Anderson Jr. Construction, Inc. 2117 Hwy 72 West Greenwood, SC 29649 (864) 229-5708 (864) 229-5882 Kenneth Fennel, Vice President kelf@handerson.biz LICENSE NO. G-12348	✓	\$144,824.00	Asphalt Paving Herbert Anderson Jr. Construction, Inc. G-12348 Concrete Wilson Brothers, Inc. 25179388-5
3 Panagakos Asphalt Paving, Inc. P. O. Box 25187 Greenville, SC 29616 (864) 277-7860 (864) 422-8749 Andrew Panagakos, President andrew@panagakospaving.com LICENSE NO. G-15178	✓	\$218,440.10	Asphalt Paving Panagakos Asphalt Paving G-15178 Concrete Jones Curbing Const. G-11246

Project Manager

Reed Marshall

Witness